



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, September 12, 2023
Testing Centre

Attendees

Present: H. McCullough (Acting Director), D. Normington (Chair), E. Fisher, M. Erickson, D. Lemieux, W. Pilat, S. Bossen,

Regrets: L. Beaupre, D. Whiteway (V. Chair),
Recording Secretary: N. Hojka

1. Call to order

1.1 Land Acknowledgement

Board Chair D. Normington calls the meeting to order at 5:30 p.m.
Land acknowledgement.

1.2 Approval of Agenda

Moved by E. Fisher. Seconded by D. Lemieux. (23-043)

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the June 13, 2023 Board Minutes

Moved by W. Pilat. Seconded by M. Erickson.
To approve the June meeting minutes as presented. (23-044)

2.2 Library Report

E. Fisher happy to see the library as a hub for the evacuees. Thank you to GPPL staff for supporting those out of their communities.

D. Normington moved the 3.4 In-Camera Discussion to 4.5 New Director Hire. Moved to the end of the meeting.

D. Normington confirms the consent agenda is adopted.

3. Items for Decision

3.1 Financial Statements – moved

Moved to later in the meeting.

3.2 Board Committee Reports

3.2.1 Finance Committee – committee chair not present

3.2.2 HR Committee – D. Lemieux elected chair of the HR committee. The committee discussed the hiring of the new Director which will be discussed later in the meeting. Going forward the committee will begin work on the Board retreat action items.

3.2.3 Planning Committee – nothing to report

3.3 Policy – SECTION 6 – Health and Safety

Moved by D. Lemieux. Seconded by S. Bossen.

That the Board accepts Section 6 – Health and Safety as amended. (23-045)

CARRIED

4. Items for Discussion/Action

4.1 Report Board Hours

Board members reported their volunteer hours for June, July, and August.

4.2 City Presentation re: 2024 Funding

H. McCullough and D. Normington will be returning to City council to present GPPL's 2024 funding request October 16. H. McCullough is currently developing a document outlining the funding possibilities with resulting outcomes that will be submitted to City administration September 22.

4.3 Board Retreat Action Items

The board reviewed the action items and highlighted actions that will need additional time to achieve and adjusted the timelines accordingly.

Moved by W. Pilat. Seconded by E. Fisher.

That the Board accepts the Board Retreat Action Item timeline edits as amended. (23-046)

CARRIED

4.4 Better Boards Better Communities Course

Presented to the board for information. All items in the course have been uploaded to the OneDrive for the members to review.

5. Items for Information

The Board accepts the items for information as presented.

Congratulatory letters were also sent to the Premier, local MLAs, and Minister McIver which were not included in the board package.

5.1. Absences

Moved by E. Fisher. Seconded by M. Erickson.

That the Board approves D. Whiteway's and L. Beaupre's September meeting absences. (23-047)
CARRIED

Moved by E. Fisher. Seconded by M. Erickson.

That the Board adds consideration of approving absences to the consent agenda. (23-048)
CARRIED

3.1 Financial Statements

Moved by D. Lemieux. Seconded by S. Bossen. (23-049)

That the board approves the April, May, June, and July balance sheets and income statements.

CARRIED

6. Other

6.1 News

H. McCullough and L. Robinson from the Peace Library System met with the MD of Greenview Library Board to discuss the possibility of remote lockers in community of Grovedale.

4.5 New Director Hire – In Camera

Moved by E. Fisher. Seconded by M. Erickson

That the board be moved *in camera*. (23-050)

CARRIED

The meeting moved *in camera* at 6:40 p.m.

Moved by E. Fisher Seconded by D. Lemieux.

That the board be moved *out of camera*. (23-051)

CARRIED

The meeting moved out of camera at 7:10 p.m.

7. Next Meeting

October 10, 2023

8. Adjournment

On motion of E. Fisher, the board adjourned at 7:13 p.m.

Minutes Approved:

Chairperson

Date