



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, January 10, 2023
Rotary Community Room

Attendees

Present: D. Cryderman (Director), D. Normington, D. Lemieux, D. Whiteway, W. Pilat, M. Erickson, S. Bossen, E. Fisher

Regrets: L. Beaupre, Y. Minhas

Recording Secretary: N. Hojka

1. Call to order

1.1 Election of chair pro-tempore

Moved by E. Fisher. Seconded by D. Whiteway.

That D. Normington be nominated as chair for this meeting. (23-001)

CARRIED

Board Chair D. Normington calls the meeting to order at 5:37 p.m.
Introduction of board members.

1.2 Approval of Agenda

Moved by W. Pilat. Seconded by D. Whiteway. (23-002)

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the November 8, 2022 Board Minutes

2.2 Approval of the minutes of the November 19, 2022 Board Minutes

2.3 Library Report

D. Normington confirms the consent agenda is adopted.

3. Items for Decision

3.1 Financial Statements

Moved by E. Fisher. Seconded by D. Lemieux. (23-003)

That the board accepts the October and November balance sheets and income statements.

CARRIED

3.2 Board Committee Reports

3.2.1 Finance Committee –D. Normington informed the board the committee met to discuss Budget 2023.

3.2.2 HR Committee – nothing to report

3.2.3 Planning Committee – nothing to report

3.3 Budget 2023

D. Normington presented the 2023 budget. D. Whiteway discussed the gift in kind of the building which is to be reevaluated by City of Grande Prairie staff. The budget has a 1.1% cost of living increase for the staff.

Moved by D. Whiteway. Seconded by D. Lemieux.
That \$6,200 from the Collins Legacy be used to fund the Collins Writing Contest for 2023.
CARRIED

Moved by D. Lemieux. Seconded by M. Erickson.
That the salary grid receives a 1.1% cost of living increase effective January 1, 2023.
CARRIED

Moved by D. Whiteway. Seconded by E. Fisher.
That the operating budget be approved for the 2023 operating year as presented.
CARRIED

3.4 Personnel Policies

D. Cryderman presented the personnel policies to the board.

Moved by D. Lemieux. Seconded by M. Erickson.
That the personnel policies be adopted as presented.
CARRIED

3.5 March meeting with City Counsel and Administration

D. Cryderman informed the board the City of Grande Prairie has invited the board to meeting with counsel and City administration to learn more about the library. The board has chosen March 8. This is a directive of the efficiency audit.

3.6 In-camera discussion (standing item)

Not required at this meeting.

4. Items for Discussion/Action

4.1 Report Board Hours

Board members reported their volunteer hours for November and December.

5. Items for Information

The Board accepts the items for information as presented.

6. Other

6.1 News

E. Fisher received one of the Queen’s Platinum Medals.

D. Lemieux congratulated D. Cryderman and E. Fisher on the receipt of their Platinum Medals.

D. Cryderman shared that eResources for GPPL is half of the TRAC system’s total circulation. Shared a story of an unhoused individual that came in with frostbitten fingers. GPPL staff called for public health who came to assist the patron. Free mittens from the warming wall were provided to the patron.

7. Next Meeting

February 13, 2023 in the Willie Janssen Discovery Room - AGM

8. Adjournment

Meeting was adjourned at 6:54 p.m.

Minutes Approved:

Chairperson

Date