



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, June 14, 2022  
Rotary Community Room

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**Attendees**

Present: D. Cryderman (Library Director), N. Chappell (Chair), G. Scerbak (Vice-Chair), D. Normington, A. Miller, M. Erickson, M. O'Connor, E. Fisher, M. Byers, B. Peterson, D. Whiteway

Regrets:

Recording Secretary: N. Hojka

Presenting: M. Evans, H. McCullough

**1. Call to order**

Board Chair N. Chappell calls the meeting to order at 5:31 p.m.

Welcome to B. Peterson and D. Whiteway to the Board.

**1.1 Approval of Agenda**

Move 6.3 Request for Decision - Pretty Fly for a WiFi to 3.2.

Moved by E. Fisher. Seconded by G. Scerbak. (22-031)

**CARRIED**

**2. Consent Agenda**

**2.1 Approval of the minutes of the May 10, 2022 Board Minutes**

**2.2 Library Report**

N. Chappell confirms the consent agenda is adopted.

**3. Guest Speakers**

**3.1 Champions of the Grande Prairie Public Library**

M. Evans presented an update to the Board about the Champions of the Grande Prairie Public Library Society. The Champions are one year old and, in that time, they have incorporated and raised approximately \$1500 and run a successful membership drive. The Champions are currently in the process of becoming a registered charity.

**3.2 Request for Decision - Pretty Fly for a WiFi**

H. McCullough presented the request for decision to use the Janssen Legacy to fund Pretty Fly for a WiFi Project for 12 months while they continue to search for sponsorship.

Moved by D. Normington. Seconded by M. O'Connor (22-032)  
That the board approve \$20,535 from the Janssen Legacy for the Project with any unspent amount remaining in the Janssen Legacy in the event of a sponsorship.

**CARRIED**

#### **4. Items for Information**

The Board accepts the items for information as presented.

#### **5. Items for Discussion/Action**

##### **5.1 Report Board Hours**

Board members reported their volunteer hours for May.

##### **5.2 Efficiency Audit Report**

D. Cryderman presented a summary of the conversation with M. Law. GPPL is severely understaffed, M. Law expressed concern about staff's mental health. There is the opportunity for efficiencies that can be made with the Peace Library System. Efficiencies that can and will be made will not solve the staffing crisis. GPPL staff really enjoyed having an opportunity to speak to Margaret about their work.

The report will be delivered to D. Cryderman in the coming weeks. M. Law will be invited to present the report to the board in September.

#### **6. Items for Decision**

##### **6.1 Financial Statements**

Moved by D. Normington. Seconded by M. Byers.  
That the board accepts the April balance sheet and income statement. (22-033)

**CARRIED**

##### **6.2 Board Committee Reports**

**6.2.1 Finance Committee** –D. Normington informed the board that the committee is currently waiting to receive the efficiency audit report and a report from the Community Foundation before meeting. D. Whiteway and M. Byers to join the finance committee and A. Miller to resign from the committee.

**6.2.2 HR Committee** – Chair E. Fisher appointed. The committee met and discussed the Employee Policies. These policies will be brought back to the board for the September meeting.

**6.2.3 Planning Committee** – G. Scerbak reported that the committee met to discuss the occupancy agreement which has been returned to the City of Grande Prairie. The strategic plan and advocacy plan will be updated with revised timelines and presented at the next committee meeting. B. Peterson has joined the planning committee.

### **6.3 Policy Section 4 – Facilities**

D. Cryderman presented the facilities policies to the board.

4.1 updated indicating the display of materials be subject to the discretion of the Director or designate.

Moved by A. Miller. Seconded by G. Scerbak. (22-034)  
That the facilities policies be adopted as amended.

**CARRIED**

### **6.4 Policy Section 10 – Personnel**

Returned to the Board for September.

### **6.5 In-camera discussion (standing item)**

Not required at this meeting.

## **7. Other**

### **7.1 News**

E. Fisher shared that Pride weekend was a huge success with the highest attendance by far. Thanked GPPL for becoming a Friend of the GP Pride Society.

B. Peterson recently attended a meeting for the County Libraries and was astounded by the creativity of all of the libraries. He is looking forward to spending time with this board.

M. O'Connor was able to donate items to the Library of Things.

D. Whiteway daughter came for library tour with St. Girard.

N. Chappell shared that a number of co-workers have commented positively on the interesting programs and offerings of the library.

D. Cryderman thanked A. Miller for delivering the dividers for the phone booth. The phone should be installed this week.

## **8. Next Meeting**

September 13, 2022

## 9. Adjournment

Meeting was adjourned at 7:06 p.m.

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Minutes Approved:

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Chairperson

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Date