



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, February 8, 2022
Zoom Video Meeting

Attendees

Present: D. Cryderman (Director), N. Chappell (Chair), G. Scerbak (Vice-Chair), D. Normington, M. Byers, M. O'Connor, A. Miller

Regrets: E. Fisher, M. Pollock

Presenting: J. Kergan, H. McCullough
Recording Secretary: N. Hojka

1. Call to order

Board Chair N. Chappell calls the meeting to order at 5:35 p.m.

1.1 Approval of Agenda

Move Items 6.3 Annual Report to 6.1 and 6.5 Phone Booth to 6.2.
Moved by G. Scerbak. Seconded by M. O'Connor. (22-005)

CARRIED

2. Election of Officers

Moved by D. Normington. Seconded by M. O'Connor.
That the board nominate N. Chappell as the Chair of the GPPL Board. (22-006)

CARRIED

Moved by D. Normington. Seconded by A. Miller.
That the board nominate G. Scerbak as the Vice Chair of the GPPL board. (22-007)

CARRIED

Planning Committee:
G. Scerbak, M. Byers, and E. Fisher.

Human Resources Committee:
New addition of M. O'Connor, and E. Fisher.

Finance Committee:
D. Normington, M. Pollock and the new addition of A. Miller.

Moved by M O'Connor. Seconded by G. Scerbak.
That the board approves the appointments to Human Resource, Planning, and Finance Committees. (22-008)

CARRIED

Moved by M. Byers. Seconded by A. Miller.
That the board nominate D. Normington as the third signing authority for GPPL. (22-009)

CARRIED

3. Consent Agenda

3.1 Approval of the minutes of the January 11, 2022 Board Minutes

3.2 Library Report

N. Chappell confirms the consent agenda is adopted.

4. Items for Information

The Board accepts the items for information as presented.

5. Items for Discussion/Action

5.1 Appointment concerning MD of Greenview

D. Cryderman informed the board that the previous agreement with the MD of Greenview has ended.

Moved by A. Miller. Seconded by M. O'Connor.

That D. Cryderman contact the City of Grande Prairie legislative department and ask to have a County of Grande Prairie council member appointed as the tenth member of the library board. (22-010)

CARRIED

5.2 Report Board Hours (Monthly Request)

Board members reported their volunteer hours for January.

6. Items for Decision

6.1 Annual Report

H. McCullough presented the annual report to the board.

Moved by M. O'Connor. Seconded by D. Normington.

That the board approve the annual report as amended. (22-011)

CARRIED

6.2 RFD – Phone Booth

J. Kergan presented the board with a request for decision for the purchase of a phone booth and public phone for the library. Sent back to staff to explore other options.

6.3 Financial Statements

Moved by D. Normington. Seconded by M. Byers.

That the board accepts the December balance sheet and income statement. (22-012)

CARRIED

6.4 Board Committee Reports

6.4.1 Finance Committee – nothing to report

6.4.2 HR Committee – nothing to report

6.4.3 Planning Committee – The planning committee met to discuss the occupancy agreement with the City of Grande Prairie. G. Scerbak informed the board that the draft has been forwarded back to the City and a deal is pending with the document forwarded to legislative services for legal review. Will be returned to the board for final approval.

6.5 RFD – Library of Things Shelving

D. Cryderman presented the board with a request for decision for the purchase of shelving for the library of things.

Moved by M. O'Connor. Seconded by G. Scerbak.

That the board approve the request for Library of Things shelving as presented. (22-013)

CARRIED

6.6 In-camera discussion (standing item)

Not required at this meeting.

7. Other

7.1 News

D. Normington downloaded Libby and is now using it for magazines. A friend was commenting how much she misses the programs at the library for children.

M. O'Connor recommends an episode of *Under the Influence* about library marketing.

M. Byers' neighbor borrowed snowshoes from GPPL and really enjoyed the ability to try before purchase.

N. Hojka informed the board that GPPL is now offering proctoring for GED exams.

D. Cryderman informed the board that M. Erickson has been appointed to the board. Nominated for the Passionate Hearts Award, please register and attend February 14.

8. Next Meeting

March 8, 2022

9. Adjournment

Meeting was adjourned at 7:07 p.m.

Minutes Approved:

Chairperson

Date