



**Meeting Minutes  
City of Grande Prairie Library Board**

Tuesday, September 14, 2021  
Zoom Video Meeting

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**Attendees**

Present: D. Cryderman (Library Director), N. Chappell (Chair), G. Scerbak (Vice Chair), D. Normington, M. Evans, E. Fisher, E. Friesen, M Pollock, J. Makus, M. Byers

Regrets: R. Chapman

Recording Secretary: N. Hojka

**1. Call to order**

Board Vice Chair G. Scerbak calls the meeting to order at 5:33 p.m.

**1.1 Approval of Agenda**

Moved by E. Friesen. Seconded by M. Pollock

**CARRIED**

**2. Consent Agenda**

**2.1 Approval of the minutes of the June 8, 2021 Board Minutes**

**2.2 Library Report**

G. Scerbak confirms the consent agenda is adopted.

**3. Items for Information**

The Board accepts the items for information as presented.

**4. Items for Discussion/Action**

**4.1 Report Board Hours (Monthly Request)**

Board members reported their volunteer hours for June, July, and August.

**5. Items for Decision**

**5.1 Financial Statements**

Moved by D. Normington. Seconded by M. Pollock.

That the board accepts the May, June, July balance sheet and income statement.

**CARRIED**

## 5.2 Board Committee Reports

**5.2.1** Finance Committee – D. Normington informed the board that the committee met to discuss future tasks. M. Evans provided the board with an update regarding the Champions of the Grande Prairie Public Library Society. The bylaws have been updated and documents will be signed and submitted to officially create a society in the coming months. Great work done by C. Tiro-Burns in assisting the Champions.

**5.2.2** HR Committee – Nothing to report at this time.

**5.2.3** Planning Committee – G. Scerbak informed the board that the committee met to discuss two items. The creation of an advocacy committee will come to the entire board. The occupancy agreement with the City of Grande Prairie was returned to the committee and will be gone through at the next meeting.

## 5.3 RFD – December 10 Closure for Staff Development Day

D. Cryderman requested that the library be closed December 10 for staff development day.

Moved by E. Fisher. Seconded by M. Evans.

That the library be closed Friday December 10 for staff development day.

**CARRIED**

## 5.4 Policy – Section 6: Health and Safety

D. Cryderman presented the policies to the board with no changes.

Moved by E. Friesen. Seconded by D. Normington.

That the health and safety policies be approved with no changes.

**CARRIED**

## 5.5 In-camera discussion (standing item)

Not required at this meeting.

## 6. Other

### 6.1 News

D. Normington attended the election forum. Thank you to the staff, Jacob in particular, and E. Fisher for their hard work. The structure was very informative.

M. Evans saved \$10 at Ernie's with his library card. The forum was really well done and learned so much about the organizations.

E. Fisher received lots of good feedback regarding the forum. Suggestions for future events with the ability for members of the public to ask questions.

N. Chappell also was impressed with the forum. Great way to get new people into the library.

M. Byers echoed the compliments for the reverse forum. Kudos to Jacob and Erica.

E. Friesen, this is her final board meeting. She has really enjoyed the committee and the work that is done and who we do it for. Thank you everyone.

D. Cryderman, the City has directed security personnel to no longer interact with people not wearing a mask. They are directed to stop people and have a library staff member deal with them. The Alberta Human Rights commission decision was received and the claim was dismissed. The individual can still appeal within the month.

## **7. Next Meeting**

October 12, 2021

## **8. Adjournment**

Meeting was adjourned at 6:21 p.m.

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Minutes Approved:

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Chairperson

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Date