



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, June 9th, 2020
Zoom Video Meeting

Attendees

Present: D. Cryderman (Library Director), M. Evans (Chair), G. Scerbak (Vice-Chair), T. Brown, N. Chappell, J. Makus, D. Normington, E. Friesen, M. Pollock, M. Byers

Regrets: R. Rutt

Recording Secretary: P. Crocker

1. Call to order

Board Chair M. Evans calls the meeting to order at 5:07 p.m.

1.1 Approval of Agenda

Moved by T. Brown. Seconded by J. Makus.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the May 12th Board Meeting

2.2 Library Report

T. Brown requests further discussion about staff well-being and extra IT costs during the pandemic. To be discussed in agenda items 4.3 and 4.4.

M. Evans confirms the consent agenda is adopted.

CARRIED

3. Items for Information

The Board accepts the items for information as presented.

4. Items for Discussion/Action

4.1 Report Board Hours (Monthly Request)

D. Cryderman asks Board members to report their volunteer hours for May.

4.2 Continued operation of GPPL

D. Cryderman discusses reopening. Highlights:

- Premier announced that Phase 2 will be moved to June 12th, one week sooner than originally planned.
- GPPL will proceed with original plan to open an Express branch on June 22nd. There will be full representation of all collections in the micro library
- Working hard on a solution for allowing people to use the computers
- Current (unofficial) phases being considered:
 - Phase 1) Express Library
 - Phase 2) Opening Small areas of the library
 - Phase 3) Full reopening
- No in-person programming for the foreseeable future
- Washrooms will be open

4.3 Staff Well-being

D. Cryderman provides update on the well being of staff. Board to reallocate dinner expenses to hosting a reopening luncheon for staff in order to show their appreciation for their continued hard work.

4.4 IT expenses

Corey has been busy but all is well. There are no new or unexpected IT costs.

5. Items for Decision

5.1 Financial Statements

Moved by G. Scerbak. Seconded by D. Normington.

That the board accepts the amended January to March balance sheets and income statements.

CARRIED

Moved by N. Chappell. Seconded by J. Makus.

That the board accepts the April balance sheet and income statement.

CARRIED

5.2 Board Committee Reports

5.2.1 Finance Committee – Meeting next week.

5.2.2 HR Committee – Did not meet. Will be approving personnel policies later in the meeting.

5.2.3 Planning Committee- G. Scerbak reports that the committee met, however there is nothing to report until the September meeting.

5.3 Policies for final review and approval

N. Chappell presents Personnel Policies with changes.

Moved by N. Chappell. Seconded by T. Brown.
That the Personnel policies are approved as presented.

CARRIED

5.4 In-camera discussion (standing item)

Not required at this meeting

6. Other

6.1 Good News

N. Chappell thanks library staff for the birthday parade library staff did for her son.
M. Evans was in a teleconference and the Minister gave special recognition to GPPL and thanked all libraries for continued service.
D. Cryderman announces we should be receiving chairs by the end of June. Additionally, Hailey and Corey are working on an application for a grant and Judy G. has made over 80 masks for staff.

7. Next Meeting

September 8th, 2020

8. Adjournment

Meeting was adjourned at 6:08 p.m.

Minutes Approved:

Chairperson

Date