



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, December 15, 2020
Zoom Video Meeting

Attendees

Present: D. Cryderman (Library Director), M. Evans (Chair), G. Scerbak (Vice-Chair), T. Brown, N. Chappell, J. Makus, D. Normington, E. Friesen, M. Pollock, M. Byers

Regrets: R. Rutt

Recording Secretary: N. Hojka

1. Call to order

Board Chair M. Evans calls the meeting to order at 5:21 p.m.

1.1 Approval of Agenda

Moved by G. Scerbak. Seconded by T. Brown.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the November 10 Board Minutes

2.2 Library Report

M. Evans confirms the consent agenda is adopted.

3. Items for Information

The Board accepts the items for information as presented.

4. Items for Discussion/Action

4.1 Report Board Hours (Monthly Request)

Board members reported their volunteer hours for November.

5. Items for Decision

5.1 Financial Statements

Moved by T. Brown. Seconded by J. Makus.

That the board accepts the October balance sheet and income statement.

CARRIED

5.2 Board Committee Reports

5.2.1 Finance Committee – T. Brown informed the board that the finance committee met and prepared an updated reserve policy which is included in items for information and will be presented to the board for approval at the January meeting.

5.2.2 HR Committee – N. Chappell reported that the committee met to discuss D. Cryderman’s evaluation, to be discussed further in camera, and the board evaluation. A need for more fundraising and advocacy experience was identified.

5.2.3 Planning Committee – Nothing to report

5.3 Advocacy Plan

G. Scerbak presented the Advocacy Plan developed by the planning committee.

Moved by G. Scerbak. Seconded by D. Normington.
That the board adopt the Advocacy Plan as presented.

CARRIED

5.4 Plan of Service

D. Cryderman presented the completed Plan of Service to the Board.

Moved by E. Friesen. Seconded by G. Scerbak.
That the board adopt the Plan of Service from 2021 to 2025.

CARRIED

5.5 In-camera discussion (standing item)

Moved by N. Chappell. Seconded by J. Makus
That the board be moved *in camera*.

CARRIED

The meeting moved *in camera* at 5:34 p.m.

Moved by N. Chappell. Seconded by M. Pollock.
That the board be moved *out of camera*.

CARRIED

The meeting moved out of camera at 5:45 p.m.

6. Other

6.1 Good News

T. Brown farewell to the board as this is her last meeting.

M. Byers working with the Covid-19 Vulnerable People Response Team with the City of Grande Prairie.

M. Evans attended the County Library Board meeting via Teams with D. Cryderman. Looking forward to potential partnership. Thanks to T. Brown for all of her hard work on the board.

E. Friesen thanks T. Brown for all of her work with the GPPL Board on behalf of the City. The new board member E. Fisher will commence January 2021. Congratulations to T. Brown on her appointment to an emerging board with the City.

D. Cryderman thanks T. Brown for all of her hard work and contribution to GPPL. There is finally a repair date for the elevator.

7. Next Meeting

January 12, 2021

8. Adjournment

Meeting was adjourned at 5:59 p.m.

Minutes Approved:

Chairperson

Date