

**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, April 13, 2021
Zoom Video Meeting

Attendees

Present: D. Cryderman (Library Director), N. Chappell (Chair), G. Scerbak (Vice-Chair), D. Normington, M. Evans, E. Fisher, M. Pollock, E. Friesen, J. Makus

Regrets: M. Byers, R. Chapman

Presenting: M. Banack

Recording Secretary: N. Hojka

1. Call to order

Board Chair N. Chappell calls the meeting to order at 5:32 p.m.

1.1 Approval of Agenda

Moved 5.5 Request for Decision – Staff Room Furniture to 5.1.

Moved by M. Pollock. Seconded by E. Fisher.

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the March 9, 2021 Board Minutes

2.2 Library Report

N. Chappell confirms the consent agenda is adopted.

3. Items for Information

The Board accepts the items for information as presented.

4. Items for Discussion/Action

4.1 Report Board Hours (Monthly Request)

Board members reported their volunteer hours for March.

5. Items for Decision

5.1 Request for Decision – Staff Room Furniture

M. Banack presented the request for decision for the replacement of the soft seating in the staff room.

Moved by D. Normington. Seconded by G. Scerbak.

That the board approve up to \$5,000 from the General Reserve for purchase of four lounge chairs for the staff room.

CARRIED

5.2 Financial Statements

Moved by D. Normington. Seconded by M. Evans.

That the board accepts the February balance sheet and income statement.

CARRIED

5.3 Preliminary Budget

D. Cryderman presented the preliminary budget based on the \$28.50 per capita from the City of Grande Prairie as requested by the board at the March 2021 meeting.

Moved by E. Fisher. Seconded by M. Pollock.

That the Board approve the preliminary 2022 budget for submission to the Community Groups Funding Committee.

CARRIED

5.4 Board Committee Reports

5.4.1 Finance Committee – The finance committee met to discuss the preliminary budget and to discuss strategies to get information to council. The next meeting will include a review of the financial policies as well as a review of the strategic plan and the advocacy plan.

5.4.2 HR Committee – J. Makus appointed as chair. Nothing to report at this time.

5.4.3 Planning Committee – G. Scerbak thanked members of planning committee for their work on the occupancy agreement with the City of Grande Prairie. It has been submitted to city staff for review and is expected back from the city at the end of April.

5.5 Policy – Section 3: Community Relations

No changes made to the current policy.

Moved by E. Friesen. Seconded by E. Fisher.

That the board approves the community relations policy as presented.

CARRIED

5.6 In-camera discussion (standing item)

Not required at this meeting.

6. Other

6.1 News

G. Scerbak thanked GPPL staff for the introduction to Libby. His daughter renewed her membership and is now reading her favourite magazines at no cost!

M. Evans much prefers the magazines in Libby instead of RB Digital.

E. Fisher happy to report that GP Pride has been approved for a Provincial CIP Grant.

J. Makus and her son are enjoying the teen specific take-and-make kits provided by the library, in particular the Pizza Garden kit.

D. Cryderman informed the board that GPPL has completed its application to the Province for operation funding. She and J. Makus will be attending the MD of Greenview Library Board meeting on Saturday May 8th.

7. Next Meeting

May 11, 2021

8. Adjournment

Meeting was adjourned at 6:23 p.m.

Minutes Approved:

Chairperson

Date