



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, May 14, 2024

Testing Centre

Attendees

Present: D. Normington (Chair), E. Fisher, M. Erickson, S. Bossen, S. Seitz, D. Lemieux, W. Pilat, D. Francis, B. Randolph

Regrets: H. McCullough (Director), L. Beaupre, L. Kerkhof

Recording Secretary: D. Anderson

1. Call to order

1.1 Land Acknowledgement

Board Chair D. Normington calls the meeting to order at 5:31 p.m.

Land acknowledgement.

1.2 Approval of Absences

Moved by W. Pilat. Seconded by D. Lemieux.

That the Board approves L. Beaupre and L. Kerkhof meeting absences. (24-026)

CARRIED

1.3 Approval of Agenda

Moved by D. Lemieux. Seconded by W. Pilat. (24-027)

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the April 9, 2024 Board Minutes

Moved by M. Erickson. Seconded by S. Bossen.

To approve the April meeting minutes as presented. (24-028)

CARRIED

2.2 Library Report

D. Normington confirms the consent agenda is adopted.

3. Items for Decision

3.1 Financial Statements

Moved by D. Francis. Seconded by S. Bossen.

That the Board approves the March balance sheets and income statements. (24-029)

CARRIED

3.2 Board Committee Reports

3.2.1 Finance Committee – The committee reviewed finance policies. D. Francis has fulfilled his addition as signing authority for GPPL.

Moved by D. Francis. Seconded by S. Bossen.

That the Board approves to move funds in amount \$56,356 from operating reserve to capital reserves, to fix auditor error of 2023 financial statements. (24-030)

CARRIED

Moved by D. Francis. Seconded by S. Bossen.

That the Board approves to move operating surplus funds in amount \$190,447 from operating reserves to capital reserves. (24-031)

CARRIED

Moved by D. Francis. Seconded by S. Bossen.

That the Board approves to move \$6,200 from Collin’s reserve into operating reserve. (24-032)

CARRIED

3.2.2 HR Committee – Will be meeting at the end of May.

3.2.3 Planning Committee – The committee met and showcased the board orientation slideshow package.

3.3 Delegations

There were no delegations present.

3.5 Policy – SECTION 4 – Facilities.

Moved by E. Fisher. Seconded by M. Erickson.

That the Board approves to move the motions of SECTION 4 to next board meeting. (24-033)

CARRIED

4. Items for Discussion/Action

4.1 Report Board Hours

The Board reported hours for April 2024.

4.2 Board Retreat Action Items

No board retreat action items to present.

4.3 City of Grande Prairie Council and Administration Joint Meeting

The Board discussed items of interest pertaining to a joint meeting with the City of Grande Prairie Council and administration.

5. Items for Information

5.1 Policy – Section 10 – Personnel

5.2 Letter from Minister

5.3 County of GP Library Board

The board accepts the items for information as presented.

6. Other

6.1 News

E. Fisher mentioned the upcoming teen dance and party in white taking place for youth and families.

7. In Camera Discussion (standing item)

The board did not meet in camera.

8. Next Meeting

June 11, 2024 at 5:30 pm in the Testing Centre at GPPL.

9. Adjournment

On motion of E. Fisher, the board adjourned at 6:25 p.m.

Minutes Approved:

Chairperson

Date