



**Meeting Minutes
City of Grande Prairie Library Board**

Tuesday, June 11, 2024

Testing Centre

Attendees

Present: H. McCullough (Director), D. Normington (Chair), E. Fisher, L. Beaupre, S. Bossen, D. Lemieux, W. Pilat, S. Seitz, D. Francis, L. Kerkhof

Regrets: M. Erickson

Recording Secretary: D. Anderson

Presenter: Mark Evans

1. Call to order

1.1 Land Acknowledgement

Board Chair D. Normington calls the meeting to order at 5:32 p.m.
Land acknowledgement.

1.2 Approval of Absences

Moved by E. Fisher. Seconded by L. Beaupre.
That the Board approves M. Erickson meeting absences. (24-034)

CARRIED

1.3 Approval of Agenda

Moved by W. Pilat. Seconded by D. Francis. (24-035)

CARRIED

2. Consent Agenda

2.1 Approval of the minutes of the May 14, 2024 Board Minutes

Moved by E. Fisher. Seconded by D. Lemieux.
To approve the May meeting minutes as presented. (24-036)

2.2 Library Report

D. Normington confirms the consent agenda is adopted.

3. Items for Decision

3.1 Financial Statements

Moved by D. Francis. Seconded by W. Pilat.
That the Board approves the April balance sheets and income statements. (24-037)

CARRIED

3.2 Board Committee Reports

3.2.1 Finance Committee – nothing to report

3.2.2 HR Committee – Met in May; discussed the Director Success Strategy and agreed that it should be included as an evaluation metric in conjunction with the EPL evaluation tool. Also tasked the Director with a salary grid comparison and a compensation philosophy policy draft. Also reviewed the personnel policies and provided input which was incorporated in the latest version of those proposed policy changes. Next meeting July 30th, 2024.

3.2.3 Planning Committee – Met last week to review the Advocacy Plan and decided to develop a new Advocacy Plan as the previous one was developed with a different Board, different Director, and starting fresh would help get the Board aligned with where the Library is now as an organization. Will review the Plan of Service to help re-imagine the new Advocacy Plan. Next meeting August 6th.

3.3 Delegations (standing item)

3.3.1 Champions of the Grande Prairie Public Library Mark Evans

Mark Evans, President of the GPPL Champions, attended and presented on the work the GPPL Champions has been doing and their plans for the future. The Board thanked the Champions for all the work they do to support the Library.

3.4 POLICY – Section 4 – Facilities

Moved by W. Pilat. Seconded by S. Bossen.

That the board approved Section 4 – Facilities as presented. (24-038)

CARRIED

3.5 POLICY – Section 10 – Personnel

Tabled until September board meeting.

4. Items for Discussion/Action

4.1 Report Board Hours

Board members reported their volunteer hours for May.

4.2 Board Retreat Action Items

No items to report.

5. Items for Information

5.1 Alberta Mid-Size Libraries Benchmark’s Report

The Board accepts the items for information as presented.

5.2 Peace Library System’s 2023 Annual Report

The Board accepts the items for information as presented.

6. Other

6.1 News

E. Fisher - Went to Japan and Singapore and had a phenomenal time and came back in time for Pride, happy to see it well attended. Hosting Chamber Mixer on last Thursday of the month.

S. Bossen – Wife was one of the 377 new library memberships in May.

D. Lemieux – Attended the Party in White. Reported that presentation by Hailey and Deb earlier that day at the Public and Protective Services Committee meeting was professional and well done.

7. In Camera Discussion (standing item)

The board did not meet in camera.

8. Next Meeting

September 10th, 2024 at 5:30 PM – Testing Centre at GPPL

9. Adjournment

On motion of E. Fisher, the board adjourned at 6:54 p.m.

Minutes Approved:

Chairperson

Date